



LAKSHMAN KADIRGAMAR INSTITUTE OF INTERNATIONAL RELATIONS AND STRATEGIC STUDIES

The Lakshman Kadirgamar Institute of International Relations and Strategic Studies (LKI) engages in independent research of Sri Lanka's international relations and strategic interests, to provide insights and recommendations that advance justice, peace, prosperity and sustainability. The Chairman of the Institute is the Hon. Minister of Foreign Affairs.

LKI seeks high-achieving recent graduates and students for the following internships.

Communications Assistants

The Communications Assistant will be a key member of LKI's communications team. He or she will have the opportunity to work and learn in the areas of:

- Website content and social media management;
- Editing and proofreading;
- Designing visual content for LKI's publications (knowledge of Adobe Design software, especially Photoshop, Illustrator and InDesign, is preferred);
- Media monitoring and press relations; and
- Publication production and promotion.

Programmes Assistants and Research Assistants

Programmes Assistants will work to coordinate events on international relations, including with high-profile speakers. In addition to event-related work, the successful candidate will also assist in the areas of human resources, administration and finance at LKI.

Research Assistants will work on LKI's publications, and provide support to the research team. There will also be an opportunity for Research Assistants to pursue their own research on topics to be determined with their supervisor, and to publish the results of their research via LKI.

Interns will be working in a friendly, supportive environment with scope to contribute their own ideas and have a significant impact at LKI. He/she will be given a high degree of responsibility and can expect to add several items to their career portfolio during the internship.

The placement is for 5 days a week for 3 months, which may be extended by mutual agreement. Applications from overseas are welcome though only interns of Sri Lankan nationality are eligible to receive a (modest) daily stipend. All interns have access to a wide range of LKI events, including events with global experts and leaders, and use of LKI's library. To apply, please send your CV to programmes@lki.lk on or before 5 March 2018, with a brief email stating why you would like this internship. If you are interested in a Research Assistant internship, please also include a writing sample that shows your ability to think critically and construct a logical argument.